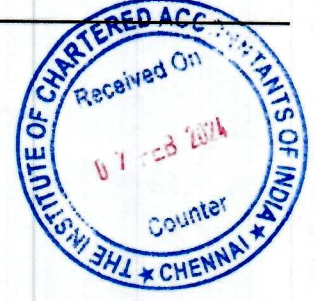


**AYYAVOO & CO**  
Chartered Accountants

No 10, 3rd Floor 'Sun Plaza'  
No 19, G N Chetty Road, Chennai 600 006  
Tel & Fax: 044 - 2815 3738  
e-mail: ayyavooca@yahoo.co.in  
website: www.ayyavooandco.com

07<sup>th</sup> February, 2024

To  
The Deputy Secretary  
SRO & SIRC  
The Institute of Chartered Accountants of India  
122, M.G. Road. Nungambakkam  
Chennai 600 034



Sir  
Sub: Articled Assistants Vacancy Notification

Kindly arrange to post the attached vacancy notification letter on the Institute's notice board as well as the SIRC website.

Regards

For Ayyavoo & Co.,  
Chartered Accountants

*C. Sathya*  
C. Sathya  
Partner



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**Required Articled Assistants**

**About our firm:**

M/s Ayyavoo & Co., has been in existence since 1977 and is a reputed firm of Chartered Accountants. Over the years the firm has produced many Chartered Accountants, including rank holders, who have made their mark in their chosen fields. We provide a wholesome training to the Articled Assistants in various areas, preparing them for a bright career as a Chartered Accountant.

**Scope of Work:**

1. Statutory Audit of Corporate and non-Corporate entities including Charitable Trust, firms, LLP etc.,
2. Audit of accounts of Star Hotels, Engineering and Arts Colleges, Schools, Factories, Exporters, Builders, Traders etc.,
3. Tax Audit under Income Tax Act and GST.
4. Finalisation of Financial Statements and Preparation of Income Tax and GST returns.
5. Attending to the Income Tax assessment proceedings.
6. Training in drafting of Trust Deeds, Partnership Deeds, Joint Venture Agreements, business agreements, wills etc.,

**Required:** Articled Assistants who have completed CA Intermediate

**Stipend:** Rs.8,500/- for First Year & Rs. 9,500/- for Second Year of Training.

Interested candidates may send your resume to our e-mail id.

For Ayyavoo & Co.,  
Chartered Accountants

*C. Sathya*

C. Sathya  
Partner

